

Portland State University
INVENTION DISCLOSURE FORM

Your invention or idea is important (1) to your professional development; (2) to the University; and if applicable, (3) to your research sponsor. It is essential that it be reported promptly, so that it can be evaluated to determine whether there is (a) sufficient novelty to permit patenting, and if so, (b) sufficient commercial potential to justify a licensing program for industry. Contact William H. Feyerherm, Vice Provost for Research at (503) 725-3423 with questions.

1. Fill out the following for each inventor:

- a. Full name:
- b. Campus address/phone:
- c. Home address/phone:
- d. Social security number:

2. Relative contribution of each inventor by percentage:

3. Short descriptive title of invention:

4. Description of the invention. **Attach** description of invention, photographs, drawings, sketches, patent application, or any other descriptive material. Description should include the construction, the principles involved, the details of operation, and alternative methods of construction or operation, including the following points: a) problem to be solved; b) solution; c) similar inventions in current use; and d) disadvantages of present practice overcome by the invention.

Important: Each page of attached description should be signed and dated by the inventor(s) and by two technically-qualified witnesses.

5. Further research and development which is necessary or desirable before showing the invention to a potential industrial licensee:

6. List the source(s) of funding, if any, of the project under which this invention evolved. Identify by contract or grant number, if applicable, and identify the Principal Investigator:

7. Conception, initial records, and results of first model:

- a. Earliest date and place invention was conceived (identify records and persons to support date and place):
- b. Date and present location of first sketch, drawing or photo, and first written description (such as laboratory notebook entries):
- c. Date and place of completion of first operating model or full-size device and its present location:
- d. Date and place of first test or operation and the results (give names and address of witnesses, and present location of records):

8. When, under what circumstances, and to whom have you disclosed this invention to persons not on the University staff, including the research sponsor, if any:

a. Orally:

b. In writing:

c. By actual use, demonstration, or posters:

9. Have you submitted or do you plan to submit a report, abstract, paper or thesis relating to this invention for publication, for presentation at a conference, or to a research sponsor? If yes, give details, including date of submission or planned submission and whether manuscript has been accepted. Append copy of manuscript, if possible.

10. Identify any references, patents, patent application, or other publications of which you are aware which you believe to be pertinent to this invention. Please attach a copy of each of these references, if available.

11. Potential commercial contacts:

a. Names and addresses of potential manufacturers (if known):

b. Companies presently marketing comparable equipment (if known):

c. Commercial possibilities, indicating estimated quantity and price range (if known):

INVENTOR(S)

1. _____
Signature Date

2. _____
Signature Date

Print Name

Print Name

3. _____
Signature Date

4. _____
Signature Date

Print Name

Print Name

TECHNICALLY QUALIFIED WITNESSES (TWO REQUIRED)

Invention disclosed to and understood by:

1. _____
Signature Date

2. _____
Signature Date

Print Name

Print Name

Submit with original signatures directly to PSU Technology Transfer Officer, Graduate Studies and Research, Portland State University, 600 Unitus Building PO Box 751, Portland OR 97207-0751. Distribution of copies to third parties is prohibited.